

CANYON COUNTY FAIR

Market Sheep Declaration Instructions - DEADLINE MAY 12

Submit declarations at: canyonsale.fairwire.com

Step 1: Register

- Click on the number one “Register” icon above the word “Welcome” 
- Enter livestock exhibitor’s first and last name
 - **Please make sure the exhibitor name is spelled correctly.**
- Select “I am a new exhibitor or have yet to register this year”
- Select “Continue”
- You will be prompted to fill out your exhibitor information.
- Once you’ve completed the exhibitor information form, select “Continue”.
- Review registration information and select “Continue” if it is accurate.

Step 2: Entries

- **Department:** select “Sheep”
- **Division:** select “Sheep - Market Sheep - Declaration”
- **Class:** select “Declaration: Market Sheep”
- **Breed:** Type in sheep breed
- **Gender:** Select Female, Male, or Castrated. (NOTE: Even though “male” is an option to select, all male animals must be castrated).
- **Tag ID:** This is the number on the tag issued to you by the Canyon County Fair.
- **Club:** Select your club (or chapter) name
- **Electronic ID:** This is not required, but please enter this information if you have it.
- Select “**Add One Entry to Cart**” and repeat the process for additional entries, select “Continue” when you are finished.

Step 3: Items

- **Market Sheep Insurance:** This is a one-time \$5 fee that you will be charged. **IF** you show both Market Goat and Market Sheep, two (2) insurances are required.
 - An additional \$5 admin fee per animal is collected for the Market Livestock Sale Committee. You will see these fees tallied in your cart.
- Select “Continue”

Step 4: Review

- Review the items in your cart
- Select “Check out”

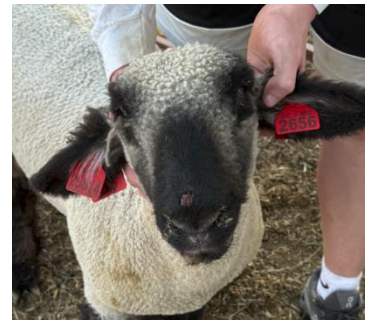
Step 5: Pay

- Provide Payment Information
- Select “Continue”

Step 6: Confirm

- Review and type YES in the signature box
- Click “Submit”
- You will be prompted to upload two (2) color photos of your animal. To do this, select “Upload Files”.
- Upload two (2) photos:
 - Photo 1 - headshot of the animal with Canyon County Fair tag number visible (**Ear tag must be inserted into ear and readable - see example below**)
 - Photo 2 - full side profile view

Example:



- Select “Done” once you’ve uploaded two (2) photos

Step 7: Finish

- Your declaration is complete and will be processed by the Canyon County Fair. Please remember that a Fair entry is also required and must be submitted by June 15 to participate.

Market Animal Care and Wellness Compliance

- Complete your Market Animal Care and Wellness Compliance Form. Link is provided in your declaration receipt OR go to: www.canyoncountyfair.org/market-compliance/.

NEXT STEP: Entries for Fair open Tuesday, June 1. Deadline to submit entries is Tuesday, June 15.