

CANYON COUNTY FAIR

Market Swine Declaration Instructions - DEADLINE APRIL 14

Submit declarations at: canyonsale.fairwire.com

Step 1: Register

- Click on the number one “Register” icon above the word “Welcome” 
- Enter livestock exhibitor’s first and last name
 - o **Please make sure the exhibitor name is spelled correctly.**
- Select “I am a new exhibitor or have yet to register this year”
- Select “Continue”
- You will be prompted to fill out your exhibitor information.
- Once you’ve completed the exhibitor information form, select “Continue”.
- Review registration information and select “Continue” if it is accurate.

Step 2: Entries

- **Department:** select “Swine”
- **Division:** select “Swine - Market Swine - Declaration”
- **Class:** select “Declaration: Market Swine”
- **Breed:** Type in swine breed
- **Gender:** Select Female, Male, or Castrated. (NOTE: Even though “male” is an option to select, all male animals must be castrated).
- **Tag ID:** This is the number on the tag issued to you by the Canyon County Fair.
- **Club:** Select your club (or chapter) name
- **Electronic ID:** This is not required, but please enter this information if you have it.
- Select “**Add One Entry to Cart**” and repeat the process for additional entries, select “Continue” when you are finished.

Step 3: Items

- **Market Swine Insurance:** This is a one-time \$5 fee that you will be charged.
 - o An additional \$5 admin fee per animal is collected for the Market Livestock Sale Committee. You will see these fees tallied in your cart.
- Select “Continue”

Step 4: Review

- Review the items in your cart
- Select “Check out”

Step 5: Pay

- Provide Payment Information
- Select “Continue”

Step 6: Confirm

- Review and type YES in the signature box
- Click “Submit”
- You will be prompted to upload one (1) color photo of your animal. To do this, select “Upload Files”.
- Upload one (1) photo:
 - o Photo - full body shot of the animal with Canyon County Fair tag number visible (**Ear tag must be inserted into the ear and readable - see example below**)

Example:



- Select “Done” once you’ve uploaded one (1) photo.

Step 7: Finish

- Your declaration is complete and will be processed by the Canyon County Fair. Please remember that a Fair entry is also required and must be submitted by June 15 to participate.

Market Animal Care and Wellness Compliance

- Complete your Market Animal Care and Wellness Compliance Form. Link is provided in your declaration receipt OR go to: www.canyoncountyfair.org/market-compliance/.

NEXT STEP: Entries for Fair open Tuesday, **June 1**. Deadline to submit entries is Tuesday, **June 15**.